Order №02/92

Batumi, 10 January, 2019

Regarding the announcement of mobility for spring semester of 2018-2019 academic year, determination of the vacant places, required documents and setting the terms

Based on the order №10/N of the Minister of Education and Science of Georgia dated with February 4, 2010 "On the approval of the rule and fees for moving from one higher education institution to another one" in accordance with the order №1134/I of the director of the national center for education quality enhancement, LEPL dated with December 25, 2019,

I order:

1. A mobility for spring semester of 2018-2019 academic year to be announced at BAU International University, Batumi LLC on the faculty of medicine.
2. 5(five) vacant places to be announced for spring semester of 2018-2019 academic year on the faculty of medicine for those who wish to participate in the mobility.
3. A candidate for mobility for spring semester of 2018-2019 academic year shall:
a) register on an online portal of the national center for education quality enhancement www.students.eqe.ge;
b) A student who will receive the right to enroll on the faculty of medicine at BAU International University, Batumi LLC, for spring semester of 2018-2019 academic year with mobility shall go through an internal registration procedures on February 7-8, 2019 util 18:00pm
4. For internal registration a mobility candidate shall present the following documents:
a) A statement addressing the rector (the statement is prepared onsite);
b) An excerpt from the order of enrollment at a higher education institution;
c) Student's transcript of records;
d) Syllabuses of the taken courses (upon university request);
e) A certificate issued by a higher education institute (indicating a student status, name of the course and the list of issued legal acts thereof);
f) A copy of an ID card. In case of the citizen of a foreign country- a copy of the passport translated and certified by a notary.

g) A copy of the high school diploma certified by a notary. If a high school diploma was obtained in a foreign country- a copy of the recognition issued by the national center of education quality enhancement.

h) 4 (four) photos with size: 3X4 and digital version on CD;

I) In case of holding a grant, a letter from the national center of education quality enhancement LEPL indicating the amount of a tuition fee and a grant;

J) An international English language certificate of B2 level (if available);

K) Documents issued by higher education institutions shall be sealed accordingly.

5. A candidate for mobility should provide the copies of the documents on February 7-8, 2019 util 18:00pm

6. Conclusions about credit recognitions for mobility candidates to be prepared by the faculty of medicine. Mobility candidates to be notified and written consents to be received no later than February 12, 2019 from 12:00 until 18:00pm.

7. A legal department to ensure to provide drafts of legal acts about students to be enrolled with mobility to the national center of educational quality enhancement no later than February 06-14, 2019.

8. A legal department to prepare an order draft regarding the enrollment with mobility and to present it to the rector no later than March 1, 2019.

9. The head of the international affair, marketing and student support department to record the order about enrollment of students with mobility in the registry of education institutions to March 4, 2019.

10. The head of the international affair, marketing and student support department to present the order about enrollment of students with mobility at the national center of education quality enhancement to March 5, 2019.

11. The dean of the faculty of medicine and the head of the administration to ensure the fulfillment of this order.

12. The head of the international affair, marketing and student support department to publish this order online on the university webpage and to provide copies to the people in charge.

13. The order becomes effective once signed.

14. The order can be appealed at Batumi Civil Court within 30 (thirty) days after its publication on the address: N30, Zubalashvili st., Batumi.

Rector, Professor
Ismet Dindar