

Student Ethic Code

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Chapter 1. General Provisions

Article 1. The Scope of Regulation

1. The present code describes the ethical values of the students of Bau International University, Batumi LLC (hereinafter "BAU" or "University"), the rules related to the general behavior of students at the university and the organization of the educational process, also the cases of unethical - unacceptable behavior, the elimination of violations of ethical norms and the violation responding procedures are determined.
2. The purpose of the Code is to represent the University's values to its students, to establish high ethical standards of behavior, and to maintain and develop a healthy educational environment based on the principles of mutual respect and academic communication.
3. The provisions of the Code derive from and conform to the principles reflected in the legislation of Georgia and legal acts of the University.
4. Compliance with the norms of the code is mandatory for all students of the University. For the purposes of this code, a student is considered a person who, in accordance with the legislation of Georgia and the legal acts of the university, is enrolled in the higher education programs implemented by the university.
5. The norms of the Code, considering its content, can be applied to students with suspended status.
6. Compliance with the norms of the code is mandatory during the educational process, on the territory of the university or in a partner clinical institution, as well as during participation in the events organized by the university.
7. Failure to meet the requirements of the code, results in responsibility set for by this code and the legal acts of the university.

Article 2. Principles of Equality Before the Norms of the Code

1. The disciplinary responsibility of the student can be questioned only for the misconduct defined exhaustively by this code.
2. All students of the University are entitled to equally benefit from the rights granted to them by the legislation of Georgia, the regulations of the university, this code and other regulatory acts of the university.
3. It is prohibited to discriminate or have an intolerant attitude towards another person due to any difference - race, skin color, language, sex, sexual orientation, gender identity, age, religion, belief, worldview, political or other opinion, membership of a political union, disability, citizenship, national , on the basis of cultural affiliation, ethnic or social affiliation, origin, family, property and rank status, place of residence, state of health, lifestyle, place of birth, age or any other characteristics, including academic performance, professional reputation and history of communication with the University.

Chapter II. Rights, Obligations and ethical values of the students

Article 3. Rights of the Student

3.1. The rights of the student are:

- a) To receive quality education in accordance with the educational program approved by the University;
- b) Choose the components of the educational program in compliance with the conditions and prerequisites provided by the program;
- c) Participate in the development of an individual educational program;
- d) To participate in scientific research within the educational program;
- e) To take part in the research competitions announced by the University and its partner institutions, observing the objective selection criteria and the principles of fair competition;
- f) In compliance with the rules established by the University, to use the material-technical, library, information and other resources of the University under equal conditions.
- g) On the basis of universal, direct and equal elections, to elect a representative by secret ballot/voting and to be elected in the student self-governance;
- h) To be a representative of the student self-governance in the collegiate bodies of the University
- i) To establish and/or join a student union in accordance with his/her interests, within the student self-government or outside it;
- j) To freely express one's opinion and reasonably refuse to share the ideas that are offered during the course of the educational process;
- k) To enjoy the rights of representation and defense when considering the issue of his/her disciplinary proceedings;
- l) To enjoy the right of mobility and transfer to another higher educational institution, from the second year of study, in accordance with the rules established by the legislation of Georgia,
- m) To receive a scholarship, financial or material support, other benefits from the university, the state or other sources, in accordance with the rules established by the relevant donor;
- n) To participate in the selection of participants for extracurricular events of the university under the conditions of equality, objective selection criteria and fair competition;
- o) To evaluate periodically the work of the academic staff, administration and resources, to get acquainted with the generalized results of these evaluations;
- p) To receive the information about him/her protected at the university or/and request/demand the copies of the mentioned information;
- q) To exercise other rights granted to him/her under the laws of Georgia and legal acts of the University;

3.2. Limitation of the student's rights specified in this article is permissible only in the cases provided for by the Law of Georgia "On Higher Education", in the case of the entry into legal force of the court's guilty verdict against the student.

3.3. The responsibility for protecting student rights and responding to possible cases of restriction rests with the unit created at the university - the Student Support and Career Development Department, and the person trusted by the self-government elected by the students - the student ombudsman.

3.4. Any representative of the university community who has become aware of the violation of the rights specified in this article, or the delay in their realization, has the right to apply to the Rector of the University, the Student Support and Career Development Department or the Student Ombudsman for an appropriate response/measures to take.

3.5. Rector and the Student Self-Governance independently supervise the protection and realization of student rights provided for in this article.

Article 4. Obligations of the Student

4.1. Student has following obligations:

- a) To familiarize and comply with the requirements of the university's statutes, regulations, bylaws and student code of ethics.
- b) To respect his/her own and other people's life, health, dignity, as well as their personal property and non-property rights.
- c) To respect the patient's rights and consider the patient's best interests.
- d) To respect the right to study of other students and the academic freedom of the learning process.
- e) In accordance with the higher educational program of the university, to learn all the subjects that he/she chose under free will and the teaching of which is mandatory;
- f) To fulfill the requirements of the student agreement signed between the university and him/her.
- g) The student respects the university name and business reputation, also takes care of the university property;

4.2. Non-fulfillment of students' obligations may represent the possibility of imposing responsibility/penalty defined by this code, the university's student regulations, bylaws or other legal acts.

4.3. The structural units of the university have supervision over the process of fulfilling student obligations, within the competence defined by the university's regulations.

4.4. The representative of the university community, who has become aware of a violation of the obligations specified in this article, or the expected risk of violation, has the right to apply to the Rector of the University, the Student Support and Career Development Service or the Student Ombudsman for an appropriate response.

4.5. The Rector of the university supervises the monitoring of the process of fulfilling the student obligations stipulated in this article.

Article 5. Ethical Values of the Student

1. Universal Ethical values of BAU Student are:

- a) **Conscientiousness** - which means carrying out one's own educational process in accordance with the requirements of the educational program, personally, using appropriate time, resources, attention and care;
- b) **Awareness** - which means possessing, understanding and objectively interpreting information related to the student's status, rights and obligations, as well as educational program requirements;

- c) **Professionalism** - which means fulfilling the requirements set by the educational program in the process of practical and clinical teaching;
- d) **Academic honesty** - which implies the objectivity of the assessment of learning results and self-evaluation, the inadmissibility of violating the rules of organizing the educational process, putting pressure on the evaluator or other persons, or any other influence in order to get a better assessment.
- e) **Recognition of the principle of pluralism of ideas** - which implies the obligation to respect the reasoned refusal of others to share the given idea, as well as the right of the teaching staff - to take the training course within the framework of a theory with appropriate scientific validity.
- f) **Respect for the organization** - which means not allowing students, colleagues, members of the university community or other persons to make positive or negative comparisons of the university, its staff and students with relevant members of other higher education institutions and vice versa, as well as refraining from disseminating false and unverified information that may cast a shadow on the university , to the staff employed in it or to its students and graduates.
- g) **Protection of the professional scope of communication** - which means communication with the teaching staff of the university and persons employed at the university - in a format appropriate for the academic environment, transfer to a friendly and/or inappropriate format for the academic environment, outside the university campus, and/or inadmissibility of communication through social networks.
- h) **Maintaining objectivity** - which means perceiving one's evaluation objectively and expressing the influence to obtain a higher evaluation, in addition to the reasoned appeal methods provided by the legal acts of the University.
- i) **Adherence to the universal rules of research honesty** - which implies the use of appropriate rules of recognition of authorship, citation rules, data processing with appropriate research methods and information presentation in the educational process and/or in the student's research activities carried out on behalf of the university.
- j) **Protecting the rights and best interests of the patient** - which means the unwavering protection of the rights defined by the patient legislation, including informed consent, acting in accordance with the best interests of the patient, safety, and the principles of personal data protection by the student who is in contact with the patient within the educational process.
- k) **Neutrality** - which means refraining from political propaganda, religious proselytism, individual philosophical beliefs at the university or in association with the university;
- l) **Respecting the universal rights and freedoms of a person** - acting according to the values established in a democratic society, recognizing the primacy of the universal rights of the individual in one's own activities.
- m) **Inadmissibility of harassment** - which refers to the inadmissibility of unwanted behavior towards any student, employee of the University or a third person, which aims or causes to damage his/her dignity, to create an intimidating, hostile, humiliating, degrading or offensive environment.
- n) **Respecting the work of others** - which means the inadmissibility of the persons employed at the university to prevent or delay the performance of work, the inadmissibility of presenting the results of the work of other students as their own.

- o) **The principle of taking care of the organization's reputation** - which implies the obligation to share the university's mission, vision, and key values, and to act in accordance with them, not allowing reputational damage to the organization, to the person employed in it, or to its student or graduate by one's own actions or expressed opinions.
- p) **Respecting and protection of confidential information** - which implies the inadmissibility of disclosure or risk of disclosure of information containing personal data, objects of intellectual property rights of other persons or other important information to unauthorized persons intentionally or through negligence.
- q) **Respecting a safe and healthy work environment** - which means recognizing and following the usual rules of safety and hygiene at the University.
- r) **Respect for academic appearance and image** - which means conforming the student's external appearance, dress, manner of communication, and other expressions to the standards of conformity in the academic community.
- s) **Caring for the environment** - which means being aware of environmental issues as much as possible in one's own activities, making optimal use of resources, and striving to reduce the harmful effects on the environment.

Chapter III. Student's Unacceptable Behavior/misconduct

Article 6. Unacceptable Behavior

That action is considered as the unacceptable behavior of the student under this code, that violates the student's ethical values provided for by this code, represents a violation of the student's obligations to the university provided for by the current legislation and, depending on its content, requires a response from the university, which is manifested in raising the issue of disciplinary responsibility towards the student;

Article 7. Unacceptable Behavior of the Student

For the purposes of this code, the unacceptable behavior of the student is:

- a) Hindering the course of the educational process;
- b) Smoking tobacco and/or electronic cigarettes in the university building, or outside the specially designated area on the university territory;
- c) Bringing and/or consuming alcoholic beverages into the building or territory of the University, except for events organized by the University;
- d) Bringing, distributing and/or using narcotic and/or psychotropic substances on the territory of the university without a properly issued permit;
- e) Bringing guns or cold arms/weapons into the university territory, using them, transferring them to others;
- f) Bringing, using, distributing or transferring explosive and flammable items and substances to the university territory;
- g) Organizing gambling games on the territory of the university or taking part in them;
- h) Demonstrative profanity;

- i) Verbal abusing to another person;
- j) Violence against another person or inflicting physical abuse on him/her;
- k) Pressure, threat, intimidation or other kind of moral influence on another person.;
- l) Discrimination of another person - direct or indirect harassment, race, skin color, language, ethnic and social affiliation, nationality, origin, property or rank, place of residence, age, gender, sexual orientation, disability, religious, social, political or other, because of union membership, marital status, political or other opinion or in any other way that aims or causes the creation of an intimidating, hostile, humiliating, degrading or insulting environment, or the creation of such conditions for a person that directly or indirectly worsens his situation compared to another person in similar conditions;
- m) Sexual harassment of another person - verbal or non-verbal behavior of an unwanted sexual nature towards another person, which aims and/or causes damage to his dignity and creates an intimidating, hostile, humiliating, degrading or insulting environment for him;
- n) Using of hate speech;
- o) Pollution of the university territory;
- p) Damaging to university property;
- q) Violation of the rules for using inventory;
- r) Trespassing, damaging or destroying the property of another student or otherwise restricting it in any way;
- s) Unauthorized acquisition, distribution or modification of confidential information and/or information containing personal data;
- t) Making and/or distributing covert video/photo/audio recording without prior consent or permission, except for public events organized by the University;
- u) Requesting and/or receiving and/or offering a gift and/or other benefits from a person representing the university community in exchange for personal goals and/or giving him/her any benefits;
- v) Intentionally misleading another person who is a member of the university community;
- w) Spreading false or unverified information about the University, its students or persons employed by the University;
- x) Disobeying the lawful request of an authorized person from the University Community.

Article 8. Unacceptable Behavior During the Educational Process

Student's unacceptable behavior in the educational process - during the performance of the activity provided by any component of the educational program, is considered:

- a) Academic fraud - that involves completing an academic assignment in violation of the requirements set by the relevant syllabus, including:
 - a.a.) Copying from another student's work;
 - a.b.) Using of supporting material during examinations and surveys, if this is not permitted by the relevant assessment format;
 - a.c.) Using of supporting technical means during examinations and surveys, if this is not permitted by the relevant assessment format;

- a.d.) Preparing an individual task as a group or making a task prepared by one person as a group work;
- a.e.) Falsification or intentional misinterpretation of research data and/or results;
- b) Plagiarism - which means using another person's work, in whole or in part, without indicating its author or source and/or taking another person's written work or part of it as one's own;
- c) Affecting, modifying or damaging another student's work;
- d) Helping/supporting another student to commit academic fraud and/or improperly influence the evaluation;
- e) Obtaining or attempting to obtain information from the University and/or teaching staff, including information containing exam questions and/or personal data, in an unlawful manner;
- f) Dealing with another person or attempting to do so in order to obtain information and/or influence assessments;
- g) Obtaining, distributing, or attempting to obtain information about examination materials;
- h) Attempting to penetrate the electronic system of educational process management in order to obtain information or influence it;
- i) Unauthorized access to electronic resources of the University, in order to obtain information or affect its functioning;
- j) Use or attempt to use another person's identity to obtain an assessment;
- k) hindering other students in the study and research process;
- L) Admission of a foreign person to the lecture or seminar without agreement;
- m) Falsifying or attempt to falsify the personal or other data protected at the university;
- o) Falsifying the documents that to be submitted to the university;
- p) Putting pressure on the employee of the university in order to influence on the assessment, personally or by using other persons;
- q) Violation of the patient's rights and best interests - violations of the rights of patients defined by the law, including informed consent, acting in accordance with the best interests of the patient, security, personal data protection principles and/or disobeying the instructions of the head of the clinical training course.

Chapter IV. Responding to Violations of the Code of Ethics. Disciplinary Proceedings

Article 9. Responding to the Violation of the Ethics Code

9.1. The initiator of the response to the violation of the code of ethics can be any structural unit of the university, teaching staff, or a person whose rights and legal interests have been violated due to the inappropriate behavior of a university student.

9.2. The statement on the issue of violation of the code of ethics shall be submitted to the university's case management service in physical or electronic form, at the address: N237 Fridon Khalvashi Avenue, or to the e-mail address Info@bauinternational.edu.ge.

9.3. The identity of the applicant is protected from disclosure upon request.

9.4. The University will forward the statement containing the possible violation, along with the attached information, to the legal department for assessment of compliance with the norms of this Code.

9.5. In case of the assessment of the alleged violation with the norms of this code and the presence of signs of violation of the code of ethics in the action, the legal service petitions the Rector of the University to initiate disciplinary proceedings and create an ethics committee to respond to the violation.

9.6. In case of assessment of the alleged violation with the norms of this code and in the absence of signs of violation of the code of ethics in the action, the legal service will explain to the applicant the lack of grounds for initiation of disciplinary proceedings. The rule established by this article does not apply if it is impossible to determine the author of the message.

9.10. During the preliminary evaluation of the alleged violation by the Legal Service or the disciplinary proceedings by the Ethics Committee, in case of suspicion that the violation includes signs of an administrative offense or criminal act, the Legal Service or the Ethics Committee shall notify the relevant authorities and transfer the materials available to them. In this case, it is permissible to suspend the ongoing disciplinary proceedings, until the authorized body makes a decision on the matter in accordance with the law.

Article 10. Ethics Committee

10.1. The Ethics committee is established by the order of the rector of the university, in order to study the issue of violation of ethical values defined by this code, to discuss the issue of disciplinary responsibility as a result of establishing the fact of unacceptable behavior, and to select the size of the disciplinary responsibility of the student who violated it.

10.2. The Committee consists of at least 3 members who have the competence of multifaceted assessment of the relevant issue. One member of the Committee should be represented by the student ombudsman, or if it is not possible to include him in the discussion of a specific issue - another student nominated by the Student Self-Governance.

10.3. The members of the Committee are obliged to exclude the conflict of interest both with respect to the student subject to disciplinary proceedings and with respect to the person(s) against whom the violation was committed.

10.4. A conflict of interest is defined as a relative, social, or economic relationship between the persons participating in the study of the issue, as well as any other circumstance that can affect the impartiality of the Committee member in a positive or negative way.

10.5. Informing the interested parties about the members of the ethics Committee, as well as receiving and delivering possible appeals from/to the Committee is provided by the university's case management service.

10.6. All parties participating in the proceedings have the right to exclude a member of the Committee within 3 working days after the Committee's composition/members are known. The Rector of the university considers the issue of removal, and in case of satisfaction, replaces the relevant member of the Committee.

10.7. Exclusion of Committee Member is possible in case of existence of bases as determined by the article 3 and 4.

Article 11. Students' Rights During the Disciplinary Proceeding

11.1. After the creation of the Committee, the student is sent a notice on determining the composition of the Committee and considering the issue of starting disciplinary proceedings against him/her, which describes the content of the alleged misconduct, with reference to the specific unacceptable behavior defined by this code, the student's rights during the disciplinary proceedings and, in the case of the Committee's decision, the time for conducting an oral hearing.

11.2. The ethics Committee working stages:

- a) Resolution of the issue of initiation of disciplinary proceedings;
- b) Implementation of disciplinary proceedings;
- c) Sentencing the disciplinary punishment.

11.3. In the process of solving the issue of starting disciplinary proceedings, the student has the right to:

- a) To receive a reasoned decision in written form on the resolution of the issue of initiation of disciplinary proceedings against him/her;
- b) To declare a reasoned dismissal/exclusion against the member(s) of the Committee;
- c) To exercise the right of defense;
- d) To submit the information and evidences to the Committee;
- e) To demand his/her disciplinary proceeding to be discussed on public/general meeting/publicly heard;

11.4. During the disciplinary proceeding the student is entitled:

- a) To receive the grounded written decision on commencement of disciplinary proceedings against her/him;
- b) To attend the discussion off the disciplinary proceeding;
- c) To exercise the right of defense;
- d) To submit the information and evidences to the Committee;
- e) To participate in investigation of the evidences.

11.5. The student is entitled to request and receive a reasonable period of time at any stage of the proceedings, in order to prepare his/her position, exercise the right of defense and/or gather evidence. In this case, the Committee makes a decision on postponing the consideration of the case and determining the deadline for presenting the position/evidence, which is indicated in the minutes of the Committee and notified to the participants of the disciplinary proceedings.

11.6. The student has the right to agree to the fact of violation of the code of ethics. In this case, the student's confession, which is supported by relevant evidence, is the basis for a lighter disciplinary punishment.

11.7. The student has the right to appeal the decision and the disciplinary penalty issued against him/her in court.

Article 12. Decision Making by Ethics Committee

12.1. If the resolution of the issue does not require holding an oral hearing, and if the student's request regarding the discussion of the issue at a public hearing has not been received, the disciplinary Committee studies the materials in the case and makes a decision based on these materials. In this case, position and evidence presented by the student shall be studied;

12.2. In case, by the decision of the Committee, or at the request of the student, an oral hearing is scheduled, all participants of the disciplinary proceedings must be notified of the oral hearing.

12.3. All members of the Committee are obliged to attend the oral hearing. The non-appearance of the student, victim or other person, which is not conditioned by the honorable reason known in advance to the Committee, does not prevent the holding of the session.

12.4. The oral hearing is opened by the chairman of the Committee, who informs the present persons about the content of the case, the position presented by the student, the evidence in the case, explains to the student his/her rights and forms of disciplinary responsibility.

12.5. After the speech of the chairman of the Committee, if desired, the word is given to the affected party, or to the party that initiated the disciplinary proceedings (disclosed the violation), who presents his/her position and supporting evidences to the Committee.

12.6. In case of refraining from stating his/her own position by the affected party, one of the members of the Committee introduces the current position of the case to the participants. The burden of proof in disciplinary proceedings rests to the prosecution party/side.

12.7. The student has the right, personally or through a representative, to respond to the arguments of the other party, to refute the evidence presented by him/her, to present his/her own evidence and to answer the questions of the Committee members.

12.8. After the speeches of the parties, the Committee begins to evaluate the evidence. All disputable issues or evidences must be weighed in favor of the student.

12.9. The student ombudsman as the member of the Committee ensures the assessment of the evidence in favor of the student and the facilitation of the work of the members of the Committee taking into account the legitimate interests of the student.

12.10. Subsections 8 and 9 of this Article do not consider the obligation of the student ombudsman to take into account the interests of the student, which involves interference with the process of establishing the truth in the case.

12.11. The Committee is authorized to obtain and request additional information, as well as with the consent of the party affected by the violation of ethical norms, to listen to the explanations of other persons (witnesses), if the information in the case is not complete.

12.12. After the completion of the examination of the evidence and the voting of the members of the Committee, the chairman of the Committee announces the decision of the disciplinary Committee.

12.13. The decision to impose a disciplinary fine on the student and to terminate the disciplinary proceedings is made no later than 1 (one) month after receiving information about the misconduct. In the event that for the establishment of the circumstances of essential importance for the case, period longer than that provided by the legislation is necessary, then the period of disciplinary proceedings can be increased to no more than 3 months from the start of the proceedings.

Article 13. Decision of Ethics Committee

13.1. The Ethics Committee obtains one of the decisions with the following content:

- a) Concerning the failure to detect the violation of the code of ethics and the termination of disciplinary proceedings against the student;
- b) About the detection of a minor violation of the Code of Ethics, without imposing a disciplinary penalty on the student;
- d) About the detection of the violation of the code of ethics and the imposition of a disciplinary penalty on the student.

13.2. The decision provided for in sub-paragraph "a" of the first paragraph of this article is made in the event that, the evidence in the case does not provide conclusive proof of the student's violation of the norms of the code of ethics and the commitment of unacceptable behavior.

13.3. The decision provided for in subsection "b" of the first paragraph of this article is made in the case when the evidence in the case proves that the student has violated the norms of the Code of Ethics, although the content of the violation or the resulting damage is insignificant, the student acknowledges the fact of the violation and expresses his/her readiness not to repeat it.

13.4. The decision provided for in subparagraph "c" of the first paragraph of this article is made in the case when the evidence in the case proves the student's violation of the norms of the code of ethics, and the content of the violation and the resulting damage justify the imposition of a disciplinary penalty on the student.

13.5. The decision of the Committee on the violation of the code of conduct established by the code of ethics and the imposition of a disciplinary offense must be unanimously adopted.

13.6. The decision of the Committee will be submitted to the rector of the university, who will issue an order to impose a disciplinary penalty, based on the Committee's submission.

13.7. The student has the right to appeal the decision made by the university to the court.

Article 14. Committee Practice, definitions and recommendations

14.1. The Committee, along with the assessment of the issue, is authorized to develop definitions of the ethical obligation stipulated by this code, which exhaustively establishes the scope of ethical and unethical behavior in relation to specific ethical values, as well as recommendations on examples of behavior based on the ethical values established by this code.

14.2. Explanations and recommendations of the Ethics Committee, in a generalized form (without identifying data of the violator, participant or affected persons) can be communicated to other members of the university community. The rector of the university makes the decision on the disclosure of the ethics Committee's explanations and recommendations.

14.3. General definitions and recommendations of the Committee will be attached to the code of ethics.

14.4. Each ethics Committee, in its work, is obliged to take into account the recommendations developed by the previous Committee(s) on similar issues, in order to implement uniform approaches and implement good practices.

14.5. It is possible to change the definitions and recommendations by the Committee by developing updated, substantiated definitions and recommendations, which are adopted according to the procedure established by this article.

Article 15. Involvement of Other Bodies in the Study of Misconduct

15.1. If the evidence in the case raises suspicions that the student's actions contain signs of an administrative offense or a criminal offense, the chairman of the disciplinary Committee will contact the rector of the university to initiate an investigation of the matter in the manner established by law.

15.2. The chairman of the Committee and/or the rector of the university have the right to suspend the consideration of the issue by the Committee until the authorized body makes a decision on the case, or to continue the disciplinary proceedings if the aforementioned does not interfere with the activity of the authorized body or does not hinder the realization of the student's rights provided by the legislation and this code.

Article 16. Presumption of Innocence

16.1. A student subject to disciplinary proceedings shall be deemed to have no disciplinary sanction until the disciplinary proceedings are concluded and the Committee renders a final decision.

16.2. It is not allowed to withdraw the student from the educational process or to restrict his/her rights in any other way, until the end of the disciplinary proceedings and until the final decision is made by the Committee.

16.3. An exception to the rule specified in this article is allowed only in cases provided for by legislation, if the absence of a restriction threatens the protection of other people's rights, health, property and safety of the educational institution.

17 Article. Confidentiality

17.1. Information regarding a student's disciplinary action is confidential, unless there is a student's permission or the administration has a legitimate interest in protecting the safety and legal rights of others.

17.2. Information about the student's academic performance and disciplinary measures against him/her are kept separately.

Chapter V. Disciplinary Responsibility of the Student

Article 18. Disciplinary Penalties

18.1. For violation of the rules of conduct established by this code, the following types of disciplinary punishment (penalties) are provided:

- a) Notice (validity period - 6 months from the date of the fine);
- b) Warning (validity period - 12 months from the date of the fine);
- c) Termination of student status

18.2. It is not allowed to impose two or more disciplinary measures for one disciplinary offense.

18.3. If a new measure of disciplinary responsibility is not applied to the student within the validity period of the disciplinary responsibility, he/she will be considered not having disciplinary responsibility.

18.4. A disciplinary offense will be considered a repeated offense when the student commits the same type of offense or a different type of offense again after receiving disciplinary action. If the student repeatedly commits a disciplinary violation, so that the penalty for the previous violation will not be dispelled (the validity period will not have expired), his/her penalty must be determined by a more severe penalty, and in the case of a lighter offense, the same or a lighter measure of responsibility is used.

18.5. Termination of student status, as an extreme measure of disciplinary responsibility, is used in cases of particularly serious violations, or the recurrence of violations, and involves the termination of student status for a person, after which the student is no longer eligible to complete the remaining component of the program and must transfer to another higher education institution.

Article 19. Additional Instruments for Responding to the Disciplinary Misconduct

19.1. In addition to the disciplinary responsibility provided for in Article 18 of this Code, the University is authorized to use the following additional tools for responding to misconduct:

- a) Limitation of the right to benefit from the advantages determined by the University;
- b) Canceling the evaluation of the component/overall evaluation of the study course;
- c) Compensation for the damage caused.

19.2. Limitation of the right to use the advantages defined by the university means limiting the right to use the benefits defined for the student - scholarship, the right to participate in the exchange program, and others. This restriction is valid for the duration of the disciplinary penalty.

19.3. Canceling the evaluation of the component of the training course/total evaluation is used in the case of unacceptable behavior in the educational process and, according to the nature of the violation, implies the cancellation of the evaluation of the component of the training course in which the violation occurred, or the recording of a negative evaluation in the entire training course.

19.4. Remuneration of the incurred damage can be used as the additional measure, for such violation, that caused material damage to the university or other bodies.

19.5. Damages are compensated in accordance with the rules established by the Civil Code of Georgia.

Article 20. Final Provisions

20.1. The Rector of the university approves the amendments and additions to the present code.

20.2. Within one month of notification of the authority of the student ombudsman of the university, the student self-government provides recommendations regarding the code. The impossibility of the recommendations is not a ground for suspending the validity of the Code.

20.3. The Rector of the University is authorized to take into account the recommendations of the student self-government in whole or in part.